
CHIEF OFFICER EMPLOYMENT PANEL
MINUTES OF THE MEETING HELD ON 18 DECEMBER 2012

Present: Councillors Dr R Williams (Chair), Letts, Rayment and Stevens

1. **APOLOGIES AND CHANGES IN MEMBERSHIP**

Apologies for absence were received from Councillors Moulton and Smith.

2. **APPOINTMENT OF VICE CHAIR**

RESOLVED That Councillor Rayment be elected Vice-Chair for the Municipal Year 2012/13.

3. **MINUTES OF THE PREVIOUS MEETING**

RESOLVED that the minutes of the Chief Officer Employment Panel held on 22nd March 2012 be approved and signed as a correct record.

4. **EXCLUSION OF THE PRESS AND PUBLIC**

RESOLVED

That at a predetermined point during the consideration of the following matter, the panel move into private session in order to consider information relating to particular employees and in accordance with the Council's constitution, specifically the access to information procedural rules contained within the constitution, the press and public be excluded from the meeting.

The press and the public were excluded by virtue of Categories 1, 2 and 3 (Personal Information) of paragraph 10.4 of the Council's Access to Information Procedure Rules as contained in the Council's Constitution. It was not considered to be in the public interest to disclose this information because the information contained confidential and personal sensitive information

5. **INTERIM APPOINTMENT OF CHIEF EXECUTIVE AND HEAD OF PAID SERVICE**

The report of the Head of Legal, HR and Democratic Services was submitted concerning the interim appointment of a Chief Executive (Copy of report circulated with agenda and appended to signed minutes).

RESOLVED that Dawn Baxendale be recommended to full Council for the appointment to the position of interim Chief Executive and Head of Paid Service with effect from 1st March 2013.